

## Wayne County Board of Health Minutes

Wednesday July 20, 2022

The meeting was called to order by Dr. Wells at 8:31am. Those present were Shelley Bickel, Charlotte VanFleet, David Rhoades, Berdette Davis, Tom Swearingin, Susie Gibbs and Clayton Merritt and Penny Feters on the phone.

Dr. Wells welcomed Berdette Davis, Regional Consultant to the meeting.

T. Swearingin made a motion to approve agenda with a second by Clayton Merritt. All approved. Motion carried.

C. Merritt made a motion to approve minutes from May 18, 2022. Seconded by T. Swearingin. All approved. Motion carried.

C. Merritt made a motion to approve the consent agenda on the policies with no changes and the 3<sup>rd</sup> quarter ISmile update. Seconded by T. Swearingin. All approved. Motion carried.

D. Rhoades discussed Environmental Health activities from May 6<sup>th</sup> thru July 11, 2022. D. Rhoades had a zoom meeting with the DNR and turned in the 4<sup>th</sup> quarter well grant for \$4,600. Worked with the County Attorney on two court cases to have a sewer system installed. Dave R. also went over the financial report with the board and had a class and signed a new contract with DNR to inspect the sewer pumper trucks. Discussed his Financial Report for the end of the last fiscal year and 9% remaining in his budget before the accrual expenses has come in.

Discussion was made after seeing the print outs for the financial reports and to invite Amanda from the Treasurers office to come and educate the board.

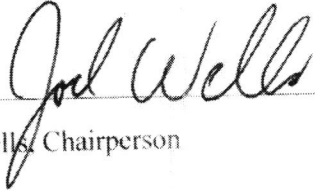
S. Bickel gave updates on home care, we will be doing all the vision screening in all the three schools in Wayne County. Sunscreen grant, free healthcare clinic is going to be held in our building, Susan M. will be starting at the Mormon Trail School as their nurse one day a week of their school year starting on August 2nd. The Diaper Pantry started on July 1st. The back-to-school event will be on August 9<sup>th</sup>. Public Health will be going live with our new software Aug. 8, 2022. Shelley is going to use the IT grant to pay for the maintenance for up to 2 years if possible.

The Board discussed having their open house September 22, 2022, from ten to two or three.

S. Bickel explained WCPH has a contract with Cindy Salsberry to do wound care on Wednesday for our clients. WCPH rented space to Medicare during October 15 to December 17, 2022.

Next board meeting will be September 21, 2022, at 8:30 am at the public health office.

T. Swearingin made a motion to adjourn. Seconded by S. Gibbs. All approved. Motion carried.

A handwritten signature in cursive script, appearing to read "Joel Wells", written over a horizontal line.

Dr. Wells, Chairperson

A handwritten date "9-22-22" in cursive script, written over a horizontal line.

Date

**Board of Health Meeting Minutes**  
**Wednesday September 21, 2022**

Penny F. called the meeting to order at 8:31 am. Present was Penny Feters, Susie Gibbs, Shelley Bickel, Tom Swearingin, Charlotte Van Fleet, Lance Lange, Don Seams, Michelle Dooley and on the phone were Clayton Merritt, Dr. Joel Wells and David Rhodes.

Clayton M. made a motion to approve the agenda. Penny seconded it. All in favor. Motion carried.

Tom S. made a motion to approve the July 20, 2022 minutes. Susie Gibbs seconded. All in Favor. Motion carried.

Susie G. made motion to approve the consent agenda that there are no changes to policies on Homemaker Policy, Medical Management in Adults, Medical Management in Children and Staff Education Training. Tom S. seconded the motion. All in favor. Motion carried.

Michelle D. answered questions and explained/reviewed with the board on new PH Financials reports that the county has from their new software. Michelle also wanted to thank the Board of Health and Board of Supervisors to help accommodate some space next March 2023 for the auditors, treasurers, recorders, assessors and environmental health to move into Public Health's building while they do the HVAC for possibly three months if everything works out where they can come and use the sanctuary and basement.

David R. gave a report of the work he has been doing from July 12 through Sept. 2nd. David R. has done six new wastewater permits, had seven water inspections, plugged four wells, two transfer inspections, two well water test and worked with the county attorney on late wastewater system installs. Discussed David R. financial report for the month of August. David R. did want the board to know that the fuel/gasoline/Diesel line item would very likely have to be adjusted before the end of the fiscal year due to rise of cost this year.

Shelley informed the board that we have switched to Matrix software. We will still be using Care Facts until December. The staff has been training all summer and went live in August. Shelley B. sent some of the staff to also train in Washington Public Health agency.

Susan M. has ordered our new vision screen back in June and still has not received it. We will first do the kindergarten, third and seventh graders when we receive it so that we can have these done by end of December. Susan M. and Shelley B. will be working with Vision Learn from the State of IA. in the next few weeks so that we can do the screening for all three schools in the county and have an eye doctor from the state, here to prescribe in next school year. Public Health will need to work with the foundation to come up with some funding to give 2 pair of glasses to children that need them. Public Health received a sunscreen grant this summer and educated at the pools. The free health care clinic is still on the 4<sup>th</sup> Tuesday of the Month at our location but due to low attendance at the Amish Free Clinic we had to close. Susan M. is working as the school nurse for Mormon Trail School one day a week. Public Health has a contract with the school for a year and we are going to offer this service to the other schools next year. We started the Diaper Derby Pantry July 1<sup>st</sup>, The Back-to-School event was held on August 9<sup>th</sup> and went well but the attendance was down this year from last year. Shelley B. and Susan M. went to the collaborative meeting in Cedar Rapids and Shelley B. will be attending a State of Iowa nutrition conference next week and she will be one of the speakers. We are going to have walk in clinics for the covid booster the next two Fridays. Dr. Wells would like us to also offer the flu shots if we receive some. A sink was installed to be used for the free clinic and was paid for by the free clinic program. The new lighting in the sanctuary has been installed for fifteen hundred dollars and it was paid by the county. Nine to Thrive was awarded five thousand dollars bonus from the State of IA which will be used before the end of the fiscal year to purchase more items that Jessica H. uses for the program. The wound clinic that is held on Wednesday's is going well. Medicare out of Creston will be renting space on October 25<sup>th</sup> and November 21 so that they can help people sign up for Medicare. The WIC program, child health and 1<sup>st</sup> Five was awarded to Matura instead of Marion County. In October on the fourth Thursday the Matura program is going to start in have the services in the sanctuary once a month for fifty dollars a month. The contract was given to the Board of Supervisors to sign. The rent will be fifty dollars a month and it will go to the Board of Supervisors. Matura will subcontract with our public health to have Susan work those clinics and they will reimburse us for her services. Shelley also told the board about the county is wanting to use the sanctuary and a little space in the basement for three months starting in March of 23 while the courthouse is getting there heating and cooling system replaced.

T. Swearingin made a motion to approve the Annual Report FY 21-22 for the state that will be sent to Berdette D. by the end of September. Susie G. seconded the motion. All in Favor. Motion carried.


Shelley reminded the board that on Thursday Sept. 22, 2022, we will be having our open house from ten am to 3pm.

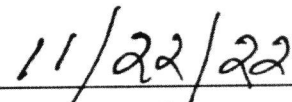
The Wayne Community School reached out to us to see if Susan M. would take a drug & alcohol training next week and will be funded by the school so that Susan M. could start doing alcohol testing for the local School Bus Drivers.

The Board of Health signed the policy statement regarding Conflict of Interest.

Next meeting will be on Wednesday, November 16, 2022, at 8:30 am.

Tom S. made a motion to adjourn and Clayton M. seconded it. Motion carried. Meeting adjourned at 10:05 am.

  
\_\_\_\_\_  
Penny Feters, Co-Chairperson

  
\_\_\_\_\_  
Date

**Board of Health Meeting Minutes**  
**Wednesday November 16, 2022**

Penny called the meeting to order at 8:42 am. Present was Shelley Bickel, Susie Gibbs, Tom Swearingin, Susan Moore, David Rhoades, Linda Stanley, Sara Guilliat, Dr. Wells, and on the phone was Penny Fetters.

Susie made a motion to approve the agenda. Tom seconded it. All in favor. Motion carried.

Susie made a motion to approve the September 21, 2022 minutes. Tom seconded. All in Favor. Motion carried.

Susie made a motion to approve the consent agenda. Tom seconded the motion. All in favor. Motion carried. There are no changes to any policies at this time, and no new policies at this time.

Stacy Hass was on the agenda but she could not be here today so she submitted her report, and Sara will speak.

Sara Guilliat handed out handouts and introduced herself. She is the Maternal Child and Adolescent Health Grant Coordinator with Taylor County Public Health. IDPH has many grant programs such as First Five, I-Smile and WIC, which have been held by Marion County. 2 yrs ago the state said they are going to regionalize these programs. Wayne County has been grouped in with Service Area Number 9. Taylor County had to write the grant application. The state separated the grants-Maternal Health and First Five and Child and Adolescent Health. Taylor County is partnering with Matura, who applied for First Five. Matura is also serving WIC, which is partnering with us. The grant winners will be announced December 6. Sara went over her handouts, 'SPM1-Maternal Mortality Rate' and 'Maternal Health Education Form'. Dr. Wells asked and Sara verified that these programs could help OB clients in counties other than Wayne County. In a subcontract with Wayne County, Taylor County would ask that we provide direct service to these clients. Taylor County would bill their insurance and keep 10-15% for billing. The number of hours per month would depend on how many prenatal clients we had. Shelley is going to talk with Susan about trying to fit this into her schedule. A rough estimate of what we could make is \$177 per visit if a client utilized all of our services in one visit. Sara talked about lactation classes. Dr. Wells said if the breastfeeding rate is not high in this area, not

for lack of trying. If we do this, he would like to see data coming back showing it was working. Sara assured him they would provide us with performance measures to show results.

Shelley talked about needing to fill out our pay raises in December. The board suggested we ask for 5% raises. Susie made a motion. Penney seconded. All in favor. Motion carried. This is for all Public Health employees, and Environmental Health.

Shelley talked about us being on our new Matrix system, and reported we are getting reimbursed quicker because we are not hand billing. Shelley talked about the new Covid vaccine, Novavax. Nine 2 Thrive is doing well-we got a \$5000 bonus for Nine 2 Thrive. Shelley spoke at the Nutrition Conference at the end of September in Des Moines and received \$500 for this. We are doing our Fresh Conversations once a month in Humeston. Max Willadson, a retired nurse, does this. We are producing the largest numbers in the state with this grant. They just gave us \$3000 more for food, for food prep and mileage time. Shelley is going to meet with the Foundation today to ask them to help fund the Vision program. We need to raise approximately \$36,000 for the Vision Mobile program. It will be a great program for all the students in Wayne county. We are having a COVID/Flu clinic today. We have all of our electrical outlets installed in the old sanctuary-the county helped pay for that. We got our new lights in here. With covid money, we were able to put film over the windows for when the county moves in the sanctuary. We got locks on the doors. Aaron is working on weather proofing the doors. Aaron has been great to work with. This is Tom's last day on our board. We will all miss him. Lance Lange came to Shelley and would like to be on our board. Don also would like to be on our board. Shelley thinks Lance would be a good board member. Dr. Wells said he believes we can request who we want on our board. Tom suggested the Board of Health write a letter to the Board of Supervisors to suggest Lance. Dr. Wells said we could also have a vote if there were two people interested in being on the board. Shelley was approached by Clarke County to work there. We have purchased a 55 inch TV/whiteboard which was \$3000 out of our IT grant money. We can use it for zoom meetings, trainings, etc. We are hoping after the county people move out of the sanctuary, we may be able to purchase new flooring. David and the accessor are going to move in the basement for a couple of months. Susan is doing the alcohol and drug testing for the bus drivers.

David Rhoades presented his data and financials and talked about his 2 court cases. They had a trial. The cases are about not getting sewer systems. One has taken almost 2 years.



The legal help has been very supportive on these cases. They filled in 3 wells at one place in Lineville last week.

Next meeting will be on Wednesday, January 18, 2023, at 8:30 am.

Susie made a motion to adjourn and Tom seconded it. All in favor. Motion carried.  
Meeting adjourned at 10:00 am.

  
\_\_\_\_\_  
Board of Health Chair

  
\_\_\_\_\_  
Date